



## Arizona Cowboy Shooters Association, Inc.

# BY-LAWS

of the  
Arizona Cowboy Shooters Association, Inc

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# Arizona Cowboy Shooters Association, Inc.

## Article I Name

The name of this organization shall be **ARIZONA COWBOY SHOOTERS ASSOCIATION INCORPORATED**, hereinafter referred to as **ACSA**.

## Article II Purpose

SECTION 1. The mission of ACSA is to promote safe handling of legal firearms and the sport of Cowboy Action Shooting.

SECTION 2. The purpose of ACSA is to provide:

- SECTION 2.1 Safe handling and usage of legal firearms.
- SECTION 2.2 A public awareness of the essentials of good sportsmanship, honesty, law observance and self-reliance.
- SECTION 2.3 Develop firearm education for junior sportsman.
- SECTION 2.4 Hold exhibits at various locations where membership and public may view, display, and trade within applicable State Laws.
- SECTION 2.5 Promote and communicate the living history of the West including Cowboy history.
- SECTION 2.6 Hold Cowboy shooting contests to enjoy the challenge or recreating events that may or may not have occurred in the old West.

## **Article III Membership**

SECTION 1. There shall be four classes of Membership:

- SECTION 1.1 Individual Members – Any responsible person at least 18 years of age is eligible for membership in this Association and agrees to abide by the By-Laws of this Association, the ACSA Operating Policy and Procedure's, and make timely payment of dues. These individuals will be eligible to vote and hold office.
- SECTION 1.2 Life Members – Members that pay a one-time fee for lifetime membership and are eligible to vote and hold office.
- SECTION 1.3 Family Members – Two (2) or more individuals over 18 years of age residing in the same household. Two (2) members are eligible to vote and hold office.
- SECTION 1.4. Honorary Members – Individuals whom the Association may wish to honor for some special service or contribution to the shooting sports. Honorary Members do not vote or hold office.

SECTION 2. ASCA will not discriminate against any person on the basis of age, race, color, religious preference, disability, national origin, or gender however; the Board of Directors has the right to refuse membership to any individual, family, or corporation.

## **Article IV Dues and Assessments**

SECTION 1. All membership dues shall be determined by the ACSA Executive Board and published to the membership each November and take effect January 1 of each year.

SECTION 2. Membership dues are payable on January 1 of each year and are delinquent after 30 days.

SECTION 3. A member of this Association with dues in the arrears by thirty (30) days shall have their membership suspended and not be eligible to vote or to enjoy the privileges or benefits of this Association. Suspension will be removed immediately upon payment of dues and fees

SECTION 4. A member of this Association who is in arrears in dues beyond ninety (90) shall have their membership terminated and will lose all rights and privileges of membership. A former member may re-apply for membership as a new member as outlined in Article III.

SECTION 5. Special assessments can be levied by a majority vote of the members present at a regular business meeting, provided notice of such proposed assessment is provided to all members in good standing at least ten (10) days prior to the meeting.

## **Article V Meetings/Voting**

SECTION 1. Monthly Business Meeting – The regular business meeting of the Association shall be held each month. During the regular meeting, those members in good standing that are present shall constitute a quorum. This meeting shall not be held during a shooting event. In the event that neither the President nor the Vice President can be present to chair the meeting, the President shall designate a member in good standing as Chairman. This meeting shall be open to all club members in good standing. All business matters that affect this Association shall be open for discussion. The Executive Board, provided a ten-(10) day notice is given to all members may make exception to the scheduled business meeting.

SECTION 2. Executive Board Meetings – Executive Board meetings shall be held at such time and location as designated by the Executive Board.

SECTION 3. The Board of Directors may conduct any meeting through the use of any means of communication by which all participants will be heard.

SECTION 4. A quorum for the monthly business meeting of the Board of Directors consists of five (5) of the Directors in office and any members present. A quorum for an Executive Meeting consists of 5 Directors.

SECTION 5. Executive Meeting: Each Director will have one vote. If a quorum is present, the affirmative vote of the quorum of the majority board members present shall be the act of the Board.

SECTION 6. Any member shall be considered a member in good standing at any time the membership has not been terminated or suspended and all membership dues are paid in full.

SECTION 7. Any Single or Family membership (husband and wife) will be allowed (one vote each) in all elections and resolutions except those resolutions that belong to the Board of Directors. Juniors, non-Members and Corporations are not eligible to vote.

SECTION 8. Committee meetings can be held as needed.

SECTION 9. Roberts Rule of Order will be used to conduct all business meetings.

SECTION 10. Shooting events- During the shoot event and prior to the commencement shall not be classified as meetings. Announcements may be made at those times, but business shall not be conducted until the conclusion of said event.

## **Article VI Officers**

SECTION 1. The Officers shall be President, Vice President, Secretary, Treasure, Range Master, Territorial Governor and two Members-at-Large. Each Officer must be a member in good standing at ACSA. These Officers shall constitute the Executive Board and will serve as non-paid volunteers.

SECTION 2. The Executive Board shall have a general supervision, control and management of all activities of this Association. However, any decision of the Executive Board may be reversed by a two-thirds (2/3) majority of ballots cast by all members in good standing at a special meeting.

SECTION 3. A vacancy in the Executive Board shall be filled by Presidential appointment, subject to the approval of the members in good standing, and the appointee shall serve until the next general election for that position. However, if more than two vacancies exist, new officers shall be elected at a regular business meeting of the Association to fill the vacancies for the remainder of the terms. Should the offices of the President and Vice President become vacant simultaneously, the remainder of the Executive Board may select from its members in good standing a President Pro Tem, to preside over the meetings of this Association in order to elect a new President and Vice President.

## **Article VII Election and Term**

SECTION 1. The election of new officers shall be held annually at the October meeting with the term of office beginning in January.

SECTION 2. All Officers shall be elected to serve for a period of two years.

SECTION 3. No more than two officers shall be related either by law or by blood.

SECTION 4. The election for the President shall be held in even numbered years, the elected President will select and appoint the offices of Vice President, Secretary, Treasurer and Territorial Governor who will serve for two years.

SECTION 5. The election for Range Master, and two Members-At-Large shall be in the odd numbered years. These officers shall serve for a period of two years.

SECTION 6. The four elected officer positions shall be elected by the majority vote cast by the members in good standing.

SECTION 7. Nominations will be accepted from the floor at the September business meeting. If, for any reason a member of good standing cannot attend this meeting, he or she may submit or accept a nomination by proxy to any board member prior to the September business meeting.

SECTION 8. If there is only one (1) individual nominated for any one of the elected positions and no further nominations are made from the floor, the presiding officer may declare the slate elected by “acclamation” in accordance with Robert’s Rules of Order.

SECTION 9. In the case of two (2) or more individuals nominated for the elected positions:

SECTION 9.1 Official ballots and specifically marked return envelopes shall be prepared under the direction of the Executive Board for mailing to all members in good standing. Ballots shall be prepared and/or marked in some unique manner to prevent easy duplication. The envelopes shall bear the inscription “Ballot, Do Not Open, or some similar wording.

SECTION 9.2 The ballots, ballot envelopes, and instructions will be mailed to all members in good standing within 10 days after nominations have closed.

SECTION 9.3 If Ballots are mailed, they must be returned in the ballot envelopes, which will not be opened until the October business meeting. Sealed ballot envelopes will be accepted until that time. No ballots will be available for distribution at the business meeting.

SECTION 9.4 Two volunteers, who are members in good standing, at the October business meeting shall open and tally the ballots. Candidates receiving a simple majority of the votes shall be deemed elected. In the event of a tie vote, the matter will be resolved by a voice vote of the membership attending the October business meeting.

## **Article VIII Duties of Officers**

SECTION 1. The Board of Directors shall act as Officers of the ACSA Corporation and have the following duties:

SECTION 2. President – Acts as Chair of the Board. Conducts all meetings and may make appointments as authorized in the ACSA By-laws. In emergency situations, the President may make required decisions, subject to a later review by the entire Board of Directors and has full voting rights.

SECTION 3. Vice President – Acts as Chair in the Presidents absence and has full voting rights.

SECTION 4. Secretary – Maintains ACSA records and correspondence. Organizes the ACSA operations including monthly and annual matches with the assistance of all Officers. Has responsibility for taking minutes at all meetings, maintaining those minutes, and reporting to the membership on matters needing full membership recognition and has full voting rights.

SECTION 5. Treasurer – Responsible for all ACSA funds collecting all dues and issuing all approved expenses payments in a timely fashion. Provides Bank account summary and detailed income and expense evaluation to the Board. Provides financial records to all public and governmental agencies upon request and has full voting rights.

SECTION 6. Range Master – The Range Master shall have charge of the ranges of the Association, arranging and control of competitions, and range activities including safety and arms instruction, with authority to appoint assistants from the members of the Association. The Range Master shall be responsible for the range safety during Association Activities and has full voting rights.

SECTION 7. Territorial Governor- The Territorial Governor will act as the dedicated Association Liaison officer with SASS and all other Cowboy Action Shooting Clubs and has full voting rights.

SECTION 8 Members at Large – The two (2) Members at Large are a Liaison between the full Membership, the members of the Board, and they have full voting rights.

SECTION 8. It shall be the duty of all officers to attend all regular, Executive Board, and special meetings of the Association.

### **Article IX Removal of Officer**

SECTION 1. Any officer who is unable or unwilling to perform the duties of the office to which elected shall notify any member of the Executive Board in writing for replacement. In the event of non-performance by a member of the Executive Board, upon the unanimous vote of the balance of the Executive Board, the officer will be removed.

### **Article X Suspension and/or Expulsion**

SECTION 1. Any member may be suspended or expelled for just cause by a unanimous vote of the Executive Board as determined/defined by the Board of Directors.

SECTION 2. Conduct that may result in the filing of charges includes, but is not limited to, unsafe firearm handling, continued non-sportsmanship like and/or disruptive

behavior, participation in any club event while under the influence of any intoxicating beverage or illegal drug.

SECTION 3. Any member in good standing may refer charges against any member to the Executive Board. Such charges shall be in writing, clearly stating the facts, accompanied by all affidavits or exhibits, which are to be used in their support. Such charges shall be filed with the Secretary who will immediately notify the Executive Board. The President will present the charges at the next regular Executive Board Meeting.

SECTION 4. After a decision of suspension or expulsion has been made by the Executive Board, the accused may file an appeal with the Executive Board for reconsideration or review of additional information as described in Section 3.

SECTION 5. The accused may file an appeal for a hearing by the general membership of the Association within thirty (30) of the Executive Boards decisions. The written appeal shall be filed with the Secretary, who will within 48 hours notify the Executive Board. The President will present the appeal at the next regular Association meeting.

SECTION 6. The accused may have representation at that Association meeting.

SECTION 7. A two-thirds (2/3) vote of all members in good standing in the Association shall be required to reverse the decision or suspension or expulsion.

## **Article XI Finance**

SECTION 1. The capitol of this Association shall consist of such property as acquired, including any real property, by leasehold, or fee title, which it may acquire and hold in accordance with the law, such money as may be paid into the treasury of the Association by the members for dues, fees, and assessments, or received by the Association from other sources.

SECTION 2. The highest amount of indebtedness or liability, direct or contingent, to which the Association may, at any time subject itself, shall be subject to the limitations of law and approval of the Corporation Commission of Arizona, shall not exceed eighty (80) percent of the assets. The asset value of real estate and improvements shall be appraised value of the property.

SECTION 3. No obligations and/or other encumbrances against the real property of the Association may be made without approval of two-thirds (2/3) of the members in good standing in attendance at a regular business meeting.

SECTION 4. The Association shall provide a complete year-to-date Income/Expense report annually. The report must include at least a beginning balance, totals of all



Income/Expense categories and sub-categories and an ending balance. Any member in good standing may request an Income/Expense report from the Treasurer.

SECTION 5. All ASCA checks will require signature of the Treasurer or the President.

SECTION 6. All fiscal years will start on January 1 and end on December 31.

SECTION 7. No Officer of ACSA or any private individual shall be entitled to share in the distribution of any of the ACSA assets on the dissolution of the ACSA Club.

## **Article XII Amendments and Policy Statements**

SECTION 1. Any proposed amendments to these by-laws may be introduced by any member in good standing of the Association at any regular monthly business meeting.

Section 2. ACSA Operating Policy and Procedure's may record interpretation of these by-laws.

SECTION 3. Policy Statements may be executed by the Executive Board and approved by a majority of Board members present at any regular business meeting regarding any concern to this Association.

SECTION 4. All Operating Policy and Procedure statements shall be recorded and shall be considered as part of this organization. The Executive Board may rescind any policy statement. Such rescission must be approved by a majority of Board members present at a regular business meeting.

SECTION 5. Interpretation of these by-laws shall be the responsibility of the Executive Board.

## **Article XIII Dissolution**

SECTION 1. Upon dissolution of this Association, any monies or assets remaining in the Association treasury shall be donated to non-profit organizations or charity after all expenses of this Association are satisfied. The organizations to receive these monies shall be nominated and voted upon by the Executive Board at a meeting held just prior to the dissolution.

These By-Laws are hereby amended as the By-Laws of ACSA this 1<sup>st</sup> day of January 2021.

Arizona Cowboy Shooters Association

By \_\_\_\_\_

President – Tracy Martin

By \_\_\_\_\_

Vice President/TG – Frank Spence

By \_\_\_\_\_

Treasurer – Kenny Beard

By \_\_\_\_\_

Secretary – Sharon Siverts

By \_\_\_\_\_

Chief Range Officer – Chuck Poole

By \_\_\_\_\_

Member-At-Large – Bill Wiggins

By \_\_\_\_\_

Member-At-Large – Larry Brown